THE SANSKRIT COLLEGE AND UNIVERSITY

1, Bankim Chatterjee Street, Kolkata – 700073

INFORMATION BROCHURE [UG ADMISSION (2021-22)] B.A. Hons/Shastri (CBCS) IN SANSKRIT / PALI / LINGUISTICS / ANCIENT INDIAN AND WORLD HISTORY / PHILOSOPHY / BENGALI / ENGLISH and ADVAITA VEDANTA / PANINI VYAKARANA / SAHITYA (UNDER TRADITIONAL ORIENTAL LEARNING [TOL] FACULTY)

[For additional information and Latest updates, please visit University Website: www.sanskritcollegeanduniversity.org.in regularly]

Admission help line: +91 86175 41071 / +91 72788 28276

GENERAL GUIDELINES

1.1. It is hereby notified to all concerned that admission to Under Graduate (UG) Programme of studies under The Sanskrit College and University in the Academic Session 2021-22 to all UG 2021 courses will take place according to the Regulations of the University and Notification vide 706-Edn(CS)/10M-95/14 dated 13.07.2021 issued by the Higher Education Department, Govt. of West Bengal.

1.2. Students who have passed the Higher Secondary or equivalent examination in the years 2020 and 2021 except TOL and Pali Departments are eligible to apply for Honours / Shastri courses (provided they have studied the subject wherever mentioned and have the minimum eligibility to apply).

1.3. Application will have to be filled in online by logging on to the University website: www.sanskritcollegeanduniversity.org.in PLEASE NOTE THAT APPLICATION FORM WILL BE AVAILABLE ONLINE ONLY.

1.4. Students who will qualify Higher Secondary or equivalent exam. (10+2 system) are eligible to apply for admission to the courses, subject to their fulfilling of the eligibility criteria as given below.

1.5. The total number of seats under different categories and the minimum eligibility criteria (cut-off percentage) for applying for admission to various Honours / Shastri courses are given as under**: [Aggregate is to be calculated based on best four electives (Except Environmental Science / Studies)** at Higher Secondary or equivalent.**]**

Subjects	Minimum ELIGIBILITY		Allocation of Seats						
	Year of Passing H.S or equivalent Exam. 2021	Year of Passing H.S or equivalent Exam. 2020	GEN	SC	ST	OBC-A	OBC-B	PHYSICALLY CHALLENGED	TOTAL
SANSKRIT	60% in Aggregate 60% in Sanskrit	60% in Aggregate 60% in Sanskrit	31	13	4	6	4	2	60
LINGUISTICS	60% in Aggregate	60% in Aggregate	11	4	1	2	1	1	20
PALI	50% in Aggregate	50% in Aggregate	7	3	1	2	1	1	15
ANCIENT INDIAN AND WORLD HISTORY	60% in Aggregate	50% in Aggregate	15	7	2	3	2	1	30
PHILOSOPHY	50% in Aggregate	50% in Aggregate	21	9	2	4	3	1	40
ENGLISH	60% in Aggregate 60% in English	60% in Aggregate 60% in English	21	9	2	4	3	1	40
BENGALI	60% in Aggregate 60% in Bengali	60% in Aggregate 60% in Bengali	21	9	2	4	3	1	40
TRADITIONAL ORIENTAL LEARNING* (SANSKRIT in each Specialization, i.e. Advaita Vedanta, Sahitya, Panini Vyakarana)	50% in Aggregate 50% in Sanskrit	45% in Aggregate 45% in Sanskrit	11	6	2	3	2	1	25

- **Candidates have a relaxation for application in TRADITIONAL ORIENTAL LEARNING and Pali Departments for the years 2019 & 2020 with the eligibility specified in the year of passing of H.S Exam. 2021 i.e. not more than 2 terms of relaxation allowed preceding the year 2021.**

Note: However, Preference for admission in all subjects will be given to the candidates passed 10+2 examination in the year 2021

1.6 All students wishing to take admission in Under-graduate Honours Degree course in different subjects must fulfill the minimum eligibility criteria as mentioned under points 1.5 & 1.7.

1.7. For admission to U.G. Honours courses in Sanskrit, English, Bengali and TOL (Advaita Vedanta, Panini Vyakarana, Sahitya), the Merit List will be prepared based on the **Merit Index which will be calculated following the given formula: Merit Index = Best Four + Marks secured in the concerned subject at the HS level or equivalent.** For Linguistics, Pali, Philosophy and Ancient Indian and World History, Merit Index will be prepared based on the calculated Marks of Best Four. For admission in Sanskrit, candidates must pass Sanskrit with its related Subjects in the H.S or equivalent level of Exam

1.8 For candidates belonging to the SC and ST categories there will be, as mandated by the Government, a relaxation of the minimum eligibility criteria (cut-off percentage) by 10% provided, they have secured **the pass marks at the HS level or equivalent.**

1.9 All applications will be received online through the University website. The candidate is not required to submit the hard copy of the Online Application Form and supporting document(s) at the University. Admission to UG Courses in different subjects will be strictly online. Physical Presence of any candidate willnot be entertained before or during the admission procedure within the university premises.

2.0. After Publication of merit list, the **eligible candidates will deposit admission fees online.** After successful payment, the candidate will be notified about the confirmation of his/her admission through email / sms. If the candidate fails to deposit the fees within the stipulated time, his/ her selection shall be liable for cancellation and no request or prayer in this respect will be entertained further unless it is relaxed by the appropriate authority.

2.1. Admission will be strictly on the basis of Merit List. Candidates are not required to sit for any Entrance Test.

3.0 Rules and regulations in respect of Reserved Quota (as per Govt. rules)

i) **For SC and ST** - 22% and 6% respectively of the total seats of the concerned subject.

   Eligibility - SC/ST candidates should submit SC/ST certificate issued as per the West Bengal Govt. SC/ST (identification) Act 1994.Candidates from other Universities outside West Bengal will have to submit domicile certificate along with their S.C./S.T./O.B.C.-A & B certificate.

ii) **For Persons with Disability: Reservation of 3% seats** within each respective category (SC/ST, OBC-A, OBC- B/unreserved) of the concerned subject.

   N.B. - Persons with disability candidates having 40% and above degree of disability should submit a certificate issued by the competent authority of a Govt. Hospital.

iii) **For OBC-A/OBC-B:** 10% and 7% respectively of the total seats of the concerned subject.

4.0 INSTRUCTIONS TO THE CANDIDATES FOR ONLINE APPLICATION

i. Application and Admission information can be obtained from the website of The Sanskrit College and University. The link for the Application will be displayed in the University Website.

ii. The Information Brochure will be uploaded in the website as well.

iii. Before proceeding for filling the Online Application Form, the applicant is required to have the following :

   a. **Personal Email ID** of the applicant is required for validations and future correspondence. In case he/she provides wrong/incorrect Email ID he/she will be liable for not receiving the updates.

   b. **Personal Mobile Number** of the Applicant is required for validations and future correspondence. In case he/she provides wrong/incorrect Mobile no. he/she will be liable for not receiving the updates.

   c. **Clearly scanned** latest Passport Size Photograph (3.5 cms x 4.5 cms) and Signature; all in jpeg/jpg format, size limited to 100 KB each.

iv. The candidate will click on the "Apply Online" link for the Application Procedure.

v. Please note that, the field with a red asterisk / star mark is mandatory (user cannot proceed for submission of Form without entering valid data in it.)

vi. The Candidate will fill in the Application Form online and upload all the required documents. No charges will be taken from the candidates for (i) scanning/uploading of documents for Online Admission and (ii) providing/making available the Application Form/Prospectus of Admission in the UG Courses.

vii. The candidate can complete the online application process by clicking the "SUBMIT APPLICATION" button.

viii. Once the Application Form is submitted successfully, a pdf will be generated and the student can download the pdf for future reference.

ix. For more than one Application, Candidate should fill up separate Application Form.

x. Please note that, no request for correction in Form will be entertained once the candidate has successfully submitted the Online Application Form.

The candidate is responsible for the particulars submitted by him/her in his/her Online Application Form.

5.0 DOCUMENTS TO BE UPLOADED FOR SUCCESSFUL APPLICATION:

The Candidate must upload the following documents (at least self-attested with date) for successful application:

i. Mark sheet of Madhyamik/ Equivalent (in JPEG format Not more than 250 KB)
ii. Certificate of Madhyamik/ Equivalent (in JPEG format Not more than 250 KB)
iii. Marksheet of H.S. / Equivalent (in JPEG format Not more than 250 KB)
iv. Certificate of H.S. / Equivalent (in JPEG format Not more than 250 KB)
v. Proper Caste Certificate (If Applicable) (in JPEG format Not more than 250 KB)
vi. Disability Certificate (If Applicable) (in JPEG format Not more than 250 KB)
vii. Admit Card of Class X for D.O.B. Verification (in JPEG format Not more than 250 KB)
viii. Signature Upload (20 x 100 mm with white background in JPEG format less than 100 KB)
ix. Color Photo Upload (35 x 45 mm with white background in JPEG format less than 100 kb)

6.0 IMPORTANT DATES:

Date of opening of Online portal for Application for UG Courses (2021-22)	02nd August, 2021 (From 10:00 AM)
Completion of Application in the Online portal for UG Courses (2021-22)	14th August, 2021 (till 11:59 PM)
Publication of 1st Provisional Merit List in UG Courses (2021-22)	17th August, 2021
Admission on the basis of 1st Merit List starts	18th August, 2021 (from 10:00 AM) to 24th August, 2021 (till 11:59 PM)
Publication of 2nd Merit List will be notified on subsequent date, if required in UG Courses (2021-22)	-
Completion of Admission in UG Courses (2021-22)	20th September, 2021 (till 11:59 PM)
Start of 1st Semester of UG Courses (2021-22)	01st October, 2021

7.0 Admission Fees

Online Student Admission Fees for Under Graduate admission is fixed at Rs. 3,920/- (For General Candidates only) and Rs. 3,770/- (For SC, ST, OBC-A, OBC-B, PH and BPL Candidates) for academic year 2021-22.

Breakup of Admission Fees:

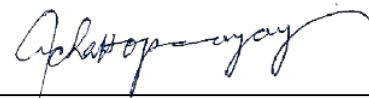|	
Tuition Fees @ Rs. 100/- per month	Rs. 600/-
Admission Fees @ Rs. 500/- per semester	Rs. 500/-
Session Charge @ Rs. 1000/- per year	Rs. 1000/-
Library Deposit Fees (Refundable)	Rs. 1000/-
Library Fees @ Rs. 100/- per year	Rs. 100/-
Registration Form Fees	Rs. 20/-
Registration Fees	Rs. 200/- (for General category candidates)
	Rs. 50/- (For SC, ST, OBC-A, OBC-B, PH and BPL category Candidates)
Development Fees	Rs. 500/-

N.B. Relaxation of Registration Fees amounting to Rs. 150/- will be allowed only for the reserved category candidates mentioned hereinabove subject to submission of proper and valid certificates issued by the competent authority and as per existing rules of the Government.

8.0 COURSE OF STUDY

i. A candidate admitted to Under-graduate Honours / Shastri Degree course shall register himself/ herself as a full-time student of the Sanskrit College and University.

ii. All Under-graduate Honours / Shastri Degree courses will follow the Choice Based Credit System (CBCS).

iii. A student registered for Under-graduate Honours / Shastri Degree course in a particular subject shall not be permitted to seek admission to and pursue concurrently any other equivalent or higher degree course in this university or elsewhere.

iv. A student shall be deemed to have pursued a regular course of study in a subject provided he/ she has an attendance of at least 75 per cent in class lectures. Taking part in field trips/ educational tours, undertaking projects, participating in the department organized seminars, etc. will be treated mandatory. A student will only be allowed to write the end-semester examination if his/her total attendance percentage for that semester is 75% and above.

v. The attendance of a candidate shall be counted from the date on which the respective classes begin (to be notified by the respective departments), or from the date on which he/ she is admitted, whichever is later.

vi. A candidate with attendance between 65% to 74% will be declared 'absentee'. Such a candidate may be permitted to write his/her end semester examination after being allowed by the Vice-Chancellor on the recommendation of the Head of the Department in writing and after having paid the appropriate 'absentee' fees.

vii. The University shall have the power to condone a deficiency in attendance, as per the instructions given by the competent authorities.

viii. A student debarred from writing the end-semester examination due to insufficient attendance may be allowed to take re-admission for the same semester only in the next year.

ix. The syllabus as presented along with the Regulation shall be changed, if so required by the University from time to time.

N.B. For further information about course structure, examination regulations etc., refer to the "Regulations Relating to UG Honours Course of Study (Six Semesters, following C.B.C.S.) in Sanskrit, Philosophy, Pali, Linguistics, Ancient Indian and World History, English, Bengali Under UG Faculty of Arts and Advaita Vedanta, Panini Vyakarana, Sahitya under UG Faculty of TOL, The Sanskrit College and University".

Date: 23.07.2021

Registrar (Officiating)
The Sanskrit College and University